



Boarding Student Updates/Policies Fall 2020

Dear Families,

Given the need for a safe reopening of the boarding program at Oakwood Friends School during the COVID-19 pandemic, we have changed some of our policies and procedures to provide the safest environment possible for our students, our faculty and staff, and the broader Oakwood community. Below is a list of the new expectations and protocols for the fall of 2020. We also know that information and best practices regarding public health change quickly and frequently, and as such, this list is subject to change. Within that framework, we will be in communication with boarding students and families any time there is a substantive change to our operating procedures.

We strongly believe we can offer a robust boarding experience for students this year within the parameters set by this global pandemic. Thank you for entrusting us with your student, and we look forward to welcoming everyone to campus!

Overview and Move-In

1. All boarding students will be 7 day boarders for Fall of 2020. Students will not be permitted to leave campus. As we closely monitor the state and regional guidance, this could be adjusted to include trips off campus with Oakwood faculty, but students may not travel on weekends for any reason for the foreseeable future.
 - a. We ask that boarding students add the Target and Stop and Shop apps to their phones. They will be able to order items they need and a faculty member will pick up their purchases. We are also willing to pick up from other stores in the local area (Best Buy etc..)
2. Students will be moving in on Friday, September 11th or Saturday, September 12th by appointment. Each student will have a 2 hour window to move in. The schedule will be sent out before August 28th.
 - a. Only one parent will be permitted to help a student move in - and each person must be masked and practice social distancing.
 - b. We ask that students and parents stop to wash their hands before unloading and moving items into rooms.
 - c. Please make sure to bring everything with you for move in because once a student is on campus, they will not be able to leave (for a Target run or other reason). A parent may go off campus to pick things up and bring them back to campus, but will not be able to go back into the dorms.
3. We would like each boarding student to get a covid test before moving in. Given the current challenges with testing and delays in results, we know that this might prove challenging.
 - a. You should plan to get a covid test 7-10 days before moving in, and to self-quarantine at home until the results come back.



- b. If the results turnaround speeds up (as we are hoping it does), then you should get a covid test as close to move-in as possible.
 - c. We will have more information on this as we get closer to move-in.
 4. Visitors are not permitted in dorms at any point between move-in and Thanksgiving break. This includes day students and family members.
 - a. Families may come to campus on weekends to visit with their boarding student, but must remain outside and socially distant (a picnic lunch is fine - or a drop off of needed items)
 5. Students will be off-campus from Thanksgiving break until February 1st for two remote learning intervals (3 weeks after Thanksgiving, 3 weeks in January).

Health and Safety

1. All boarders will need to wear masks in the hallways, lounges, kitchens, and in the bathrooms of the dorms (taking the mask off to brush teeth or shower of course). Masks do not need to be worn in student rooms.
 - a. Please send your student with a supply of washable masks or a box of disposable ones. We will provide two washable masks per student. (We also have extra disposable masks as backup - but these are not meant to be a student's daily supply)
6. Dorms and bathrooms will be deep cleaned regularly, including the wiping of door handles and surfaces.
 - a. Students should expect to keep their rooms clean.
7. All students will live in single rooms, and will have a mini fridge placed in their rooms for personal use. The communal fridges will not be operational in the fall.
 - a. The kitchens will be available for individual use - students will coordinate kitchen time with one another with faculty assistance in scheduling
8. Please bring less stuff than you might normally. In the case of a COVID-19 outbreak that necessitates closing campus, students will need to be able to move out of their rooms quickly.
 - a. Students should have a "go bag" easily accessible in case of illness.
 - i. Should a student get sick, we ask that they go off campus (home or elsewhere - please see the Departure Plans document) - they will need to have the ability to quickly pack the items they need for a two-week stay off campus.
 - ii. If a student falls ill, we do not need them to move out of their rooms - we want them to have the ability to leave campus to recover so they should have a bag easily available for packing.
 - iii. The Departure Plans document is being mailed with student schedules, and will also be sent electronically.
9. If a boarding student becomes ill and COVID-19 is suspected, we will quarantine the other students that share a hallway.
 - a. Quarantined students will remain on campus and participate in academics remotely for 14 days.
 - b. Quarantined students will remain in their rooms/the dorm and we will deliver food from the dining hall for meals.



- c. The ill student will be separated from the rest of the boarders until they can be picked up to go home/off campus. (More information related to this process will be forthcoming).
10. Bathroom sinks will have plexiglass between them so more than one student may wash up at a given time. Given the layout of each bathroom, only one student may shower at a time.
 - a. Students are expected to wash their hands frequently and maintain good personal hygiene.

Weekly Schedule/Activities

11. The dining hall will be operational - plans are in progress for multiple seatings at dinner so students will be able to eat in the dining hall and not in the dorms.
 - a. Boarding students should expect to eat lunch outside when the weather is nice, but inside the dorms in case of rain or other inclement weather.
12. We are working on a list of weekend activities that can be done in a socially distant and responsible manner - we will be asking boarders for input so we can provide fun opportunities on weekends.
13. We are not offering after school sports in a traditional way for students in the fall. Day students will depart campus at 3:30 each day.
 - a. Boarders will have afternoon physical activities from 3:30-5:00pm each day - the schedule and offerings are still in development. There will be opportunity for student choice and input into their afternoon activities.
14. Packages will be delivered to the dorms each day to prevent excess traffic in our Main Office - online ordering is still a great option for supplies.
15. Students will be expected to fill out a COVID-19 screening form each morning electronically and will have their temperature checked before leaving the dorms.
 - a. This requires that all students are awake and able to have their temperature checked between 7:45-8:15am.
 - b. Breakfast will be provided as grab-and-go for students once they have filled out their health form and been temperature screened.
 - c. Any student that wakes up and feels sick should stay in their room and call the school nurse for an assessment.
16. Study Hall will be in student rooms or in the lounges when a student needs more supervision.
 - a. Students are expected to use the hours of 7-9pm M-Th to do schoolwork and dorm parents will be walking around to supervise these quiet study hours.
17. Laundry rooms will be open and students will be assigned certain days of the week to do laundry, and are expected to follow the schedule posted to help ensure social distancing.

Behavioral Expectations

18. All families/students are expected to sign and return the OFS community agreement, which has been emailed to parents and is being mailed with student schedules.



19. All of the traditional dorm policies still apply (Student Handbooks will be distributed in early September)
20. Students that are unable to follow masking and social distancing policies may be asked to move home and learn remotely.
21. Any student that leaves campus without permission (to go home or elsewhere) will be asked to quarantine at home (or other location) for 14 days and participate in remote instruction.
 - a. Leaving campus poses serious risk to the rest of the boarding population and we take such infractions very seriously.